



**JOB ANNOUNCEMENT
CITY OF TROY, AL
EXTERNAL / INTERNAL**

**CLASSIFICATION TITLE: WASTEWATER OPERATOR III – Utilities/Sewer
Department**

FLSA DESIGNATION: NON-EXEMPT, CLASSIFIED

OPENING DATE: XX/XX/XXX

CLOSING DATE: XX/XX/XXX

SKILL LEVEL 10

SUMMARY DESCRIPTION:

A wastewater operator III performs tasks such as lab testing, process control procedures, and general maintenance of electrical motors, pumps, UV systems, grease processing systems and other equipment used in the operation of a wastewater treatment plant and lift stations. The position represents a skilled craftsman who can perform the duties listed, along with any other duties as directed by the proper authority.

REPRESENTATIVE DUTIES:

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Performs duties such as lab testing, sample set-up and sample processing, along with the general maintenance necessary for all lab and sampling equipment.
2. Performs or assists others with operation, maintenance, and repairs at treatment plant, lift stations, and other locations as needed.
3. Assists in the sampling of industries and other necessary sampling in the distribution system to protect the integrity of the plant.
4. Performs duties such as grass cutting, edging and weed eating at the plant, lift stations or any other location owned or operated by the City of Troy.
5. Assists with the process of gathering hay at the City's farm site.
6. Performs other duties as assigned.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

- Knowledge of operation and maintenance of a variety of motorized maintenance and construction equipment.
- Knowledge of practices, methods, and materials used in construction and maintenance work.
- Knowledge of principles and practices of routine and preventative maintenance of construction equipment.
- Knowledge of principles and procedures of record keeping.
- Knowledge of the occupational hazards and standard safety practices.
- Ability to perform a variety of semi-skilled and skilled construction and maintenance tasks.
- Ability to operate and maintain hand and power tools in a safe and efficient manner.
- Ability to perform heavy manual labor.
- Ability to perform a variety of manual tasks for extended periods of time and in unfavorable weather conditions.
- Ability to operate a two-way radio and headset.
- Ability to read and interpret basic blueprints, diagrams, and maps.
- Ability to work independently in the absence of supervision.
- Ability to understand and follow oral and written instructions.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to be available to work nights, weekends, stand-by and emergency call-ins.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.

MINIMUM QUALIFICATIONS

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- A. High school diploma or GED.
- B. A valid Alabama Grade III Wastewater Operator Certification.
- C. Must have valid Alabama driver's license and be insurable under the City of Troy's insurance carrier.
- D. Subsequent to job offer, applicant must submit to and pass a pre-employment physical and drug/alcohol screening,
- E. Subsequent to job offer, applicant is subject to satisfactory background check and MVR.

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL FUNCTIONS:

The following requirements are normal for this classification. Specific requirements may not apply to all positions within this classification but are determined by the normal requirements for the particular position.

Essential Physical Abilities

The incumbent is regularly required to sit; drive trucks; see clearly, including peripheral vision; and/or use hands to finger, handle or feel objects; bend body downward and forward, requiring full use of the lower extremities and back muscles; reach with hands and arms; hear; read and write;

walk; occasionally lift or carry heavy objects between 50-100 pounds; and grasp, hold and toss objects.
Supervisory Control
The Supervisor assigns work in terms of general instructions. The Supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.
Guidelines
Guidelines include Municipal ordinances, City of Troy Personnel Policies and Procedures, benefits policies and procedures, the Risk Management Manual, and the City of Troy Core Values, and State and Federal Law. These guidelines are generally clear and specific but may require some interpretation in application.
Complexity
The work consists of semi-skilled and skilled manual labor. The operation of heavy equipment, environmental extremities, and ability to follow safety procedures contributes to the complexity of this position.
Scope & Effect
The purpose of this position is to provide support to the Sewer Department and to act under the supervision of the Plant Manager of Walnut Creek WWTP. Must be able to work during emergencies, inclement weather, and after-hours as required. Success in this position results in greater effectiveness of Walnut Creek WWTP and its processes.
Personal Contacts
Contacts are typically with employees, co-workers, and members of the general public.
Purpose of Contacts
Contacts are typically to give or exchange information, resolve problems, and provide services.
Work Environment
Work is performed in the field exposing employee to high and low temperatures; strong odors; dirt, dust and fumes, and in an outdoor environment with exposure to varying weather conditions; possibly bodily injury from moving mechanical parts of equipment, tools, machinery, or other vehicles in traffic situations. The incumbent's working conditions are typically moderately loud to very loud.
Supervision Exercised
None

NOTE:

Statements included in this description are intended to be representative of the duties and responsibilities of this job and are not to be interpreted as being all inclusive. The employee may be assigned other duties that are not specifically included. This job may also require meetings outside of normal business hours or work on weekends and evenings. Required traveling by auto for training or job assessments.

Successful applicant is required to pass physical examination and pre-employment drug & alcohol screening. Position subject to satisfactory background check and MVR.

IF YOU BELIEVE THAT YOU ARE QUALIFIED FOR THIS POSITION AND WOULD

LIKE TO COMPLETE AN APPLICATION, BLANK APPLICATIONS ARE AVAILABLE FROM:

City of Troy
Department of Human Resources
Troy, AL 36081

RESUMES WILL NOT SUBSTITUTE FOR AN APPLICATION. APPLICATIONS WILL REMAIN ON FILE FOR SIX MONTHS AFTER POSITION CLOSES.

The City of Troy is an Equal Opportunity Employer.