



## JOB ANNOUNCEMENT CITY OF TROY, AL

### CLASSIFICATION TITLE: Water O&M Tech I – Utilities Water Department

FLSA DESIGNATION: NON-EXEMPT, CLASSIFIED

OPENING DATE:

CLOSING DATE:

PAY RATE: Skill level 7

### SUMMARY DESCRIPTION:

The function of an employee in this classification is to perform a variety of manual tasks such as installing, repairing and maintenance of the water and wastewater distribution systems of the City of Troy. The employee will perform work associated with repairs and installation to the water and wastewater system, including but not limited to repairing water and sewer lines. Other duties could include repairing leaks, installing and replacing lines, making water and sewer taps, unstopping lines, setting meters, working at and around water wells.

### REPRESENTATIVE DUTIES:

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

1. Transport and operate a variety of motorized maintenance construction equipment such as backhoe, excavator, sewer rodder machine, sewer jetter/camera machine and dump truck in the maintenance of water and sewer lines.
2. Maintain the safe working condition of all equipment; conducting pre-trip and required periodic inspections of equipment; perform minor repairs on equipment and responsible for making sure any major repairs to equipment are addressed by a professional.
3. Ensure job sites are coned off for safety of workers and the general public; performs other checks to ensure job sites are safe.
4. Perform manual work using power tools or hand tools including concrete saw, compactor, jackhammer, drills, and saws.
5. Perform heavy and semi-skilled construction maintenance and labor work when not operating regularly assigned equipment.
6. Utilize proper safety precautions related to all work performed.
7. Perform related duties as required.

## QUALIFICATIONS

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

- Knowledge of operation and maintenance of a variety of motorized maintenance and construction equipment.
- Knowledge of practices, methods, and materials used in construction and maintenance work.
- Knowledge of traffic laws related to the operation of trucks and heavy equipment.
- Knowledge of principles and practices of routine and preventative maintenance of construction equipment.
- Knowledge of the occupational hazards and standard safety practices.
- Ability to operate a variety of construction equipment safely and productively in traffic.
- Ability to perform a variety of semi-skilled and skilled construction and maintenance tasks.
- Ability to operate and maintain hand and power tools in a safe and efficient manner.
- Ability to perform heavy manual labor.
- Ability to perform a variety of manual tasks for extended periods of time and in unfavorable weather conditions.
- Ability to load, haul, collect and dispose of materials, debris, and trash.
- Ability to operate a two-way radio and headset.
- Ability to understand and follow oral and written instructions.
- Ability to be available to work nights, weekends, stand-by and emergency call-ins.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.

## MINIMUM QUALIFICATIONS

- A. High school diploma or GED desired.
- B. Subsequent to job offer, applicant must submit to and pass a pre-employment physical and drug/alcohol screening.
- C. Subsequent to job offer, applicant is subject to satisfactory background check and MVR.
- D. Class B CDL is preferred.

## MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL FUNCTIONS:

The following requirements are normal for this classification. Specific requirements may not apply to all positions within this classification, but are determined by the normal requirements for the particular position.

<b>Essential Physical Abilities</b>
The incumbent is regularly required to sit; drive trucks; see clearly, including peripheral vision; and/or use hands to finger, handle or feel objects; bend body downward and forward, requiring full use of the lower extremities and back muscles; reach with hands and arms; hear; read and write; walk; occasionally lift or carry heavy objects between 50-100 pounds; and grasp, hold and toss objects.
<b>Supervisory Control</b>
The supervisor assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.
<b>Guidelines</b>
Guidelines include City of Troy Personnel Policies and procedures, benefits policies and procedures, the Risk Management Manual, and the City of Troy Core Values. These guidelines are generally clear and specific, but may require some interpretation in application.
<b>Complexity</b>
The work consists semi-skilled and skilled manual labor. The operation of heavy equipment, environmental extremities, and ability to follow safety procedures contributes to the complexity of this position.
<b>Scope &amp; Effect</b>
The purpose of this position is to provide support to the Water and Sewer Superintendent and to act under his supervision. Success in this position results in greater effectiveness of the work load of the water department.
<b>Personal Contacts</b>
Contacts are typically with employees, co-workers, and members of the general public.
<b>Purpose of Contacts</b>
Contacts are typically to resolve problems and provide services.
<b>Work Environment</b>
Work is performed in a truck and in the field exposing employee to high and low temperatures; strong odors; dirt, dust and fumes, and in an outdoor environment with exposure to varying weather conditions; possibly bodily injury from moving mechanical parts of equipment, tools, machinery, or other vehicles in traffic situations. The incumbent's working conditions are typically moderately loud to very loud.
<b>Supervision Exercised</b>
None

**NOTE:**

Statements included in this description are intended to be representative of the duties and responsibilities of this job and are not to be interpreted as being all inclusive. The employee may be assigned other duties that are not specifically included. This job may also require meetings outside of normal business hours or work on weekends and evenings. Required

traveling by auto for training or job assessments.

Successful applicant is required to pass physical examination and drug test, and have a valid Alabama Commercial Drivers' License. Position subject to satisfactory background check.

IF YOU BELIEVE THAT YOU ARE QUALIFIED FOR THIS POSITION AND WOULD LIKE TO COMPLETE AN APPLICATION, BLANK APPLICATIONS ARE AVAILABLE FROM:

City of Troy Department of Human Resources  
301 Charles W. Meeks Avenue  
Troy, AL 36081

RESUMES WILL NOT SUBSTITUTE FOR AN APPLICATION. APPLICATIONS WILL REMAIN ON FILE 6 MONTHS FROM CLOSING DATE.

*The City of Troy is an Equal Opportunity Employer.*