



**JOB ANNOUNCEMENT
CITY OF TROY, AL
EXTERNAL**

CLASSIFICATION TITLE: ENVIRONMENTAL SERVICES-OPERATOR I

FLSA DESIGNATION: NON-EXEMPT, CLASSIFIED

OPENING DATE: 03/29/18

CLOSING DATE: 04/6/18

PAY RATE: SKILL LEVEL S07-01

SUMMARY DESCRIPTION:

Under general supervision, this classification is responsible for the safe operation of automotive equipment and for the prompt execution of assignments according to established routine or special instructions received from a supervisor.

REPRESENTATIVE DUTIES:

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Operates non CDL required trucks hauling trash, limbs, small debris, furniture, and other material to and from places in heavy traffic.
2. Inspects equipment before each use and makes adjustments; observes operation while in use to determine any maintenance needs; reports need for major repairs to supervisor.
3. Ensures a two-way radio and Caution/Warning sign is on truck before departing
4. Sprays pesticide chemicals to control mosquitoes and other insects; maintains records as required.
5. Reports changes on routes resulting in delays in providing services to residents.
6. Picks up and disposes of deceased animals from residents or roadside.
7. Cleans and operates small motorized equipment for the purpose of maintaining residential right-of-ways, including lawnmowers, weed eaters, edgers, blowers, and other handheld tools.
8. Responsible for remediation and removal of litter on streets and alleys.
9. Must be committed to a high standard of safety and be willing and able to comply with all safety laws and all of the City's safety policies and rules and must be willing to report safety violations and potential safety violations to appropriate supervisor or management personnel.
10. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

- Knowledge of methods and techniques of automotive equipment operation.
- Knowledge of traffic laws, ordinances and rules involved in the operation of motor vehicles.
- Knowledge of occupational hazards and applicable safety precautions in operating equipment.
- Knowledge of geography of area of operation, including location of streets; and ability to read maps.
- Ability to operate trucks other light equipment safely and in accordance to traffic laws and regulations.
- Ability to determine when automotive vehicles operate improperly.
- Ability to understand and follow oral instructions.
- Ability to read, write legibly and to keep simple clerical records.
- Ability to lift heavy objects and work under adverse weather conditions.
- Ability to maintain effective work relationships.

MINIMUM QUALIFICATIONS

- A. High school diploma or GED.
- B. Possession of a valid Alabama Driver's License.
- C. Must have a good driving record.
- D. Subsequent to job offer, must submit to and pass a pre-employment physical, and drug and alcohol screening.
- E. Subsequent to job offer, position subject to satisfactory background check.

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL FUNCTIONS:

The following requirements are normal for this classification. Specific requirements may not apply to all positions within this classification, but are determined by the normal requirements for the particular position.

Essential Physical Abilities
The incumbent is regularly required to sit; drive trucks; see clearly, including peripheral vision; and/or use hands to finger, handle or feel objects; bend body downward and forward, requiring full use of the lower extremities and back muscles; reach with hands and arms; hear; read and write; walk; occasionally lift or carry heavy objects between 50-100 pounds; and grasp, hold and toss objects.
Supervisory Control
The supervisor assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.
Guidelines
Guidelines include City of Troy Personnel Policies and procedures, benefits policies and procedures, the Risk Management Manual, and the City of Troy Core Values. These guidelines are generally clear and specific, but may require some interpretation in application.

Complexity
The work consists of semi-skilled and skilled manual labor. Environmental extremities and ability to follow safety procedures contributes to the complexity of this position.
Scope & Effect
The purpose of this position is to provide support to the Environmental Services Director and to act under his supervision. Success in this position results in greater effectiveness of the Environmental Services' processes and services.
Personal Contacts
Contacts are typically with employees, co-workers, and members of the general public.
Purpose of Contacts
Contacts are typically to resolve problems and provide services.
Work Environment
Work is performed in a truck and in the field exposing employee to high and low temperatures; strong odors; dirt, dust and fumes, and in an outdoor environment with exposure to varying weather conditions; possibly bodily injury from moving mechanical parts of equipment, tools, machinery, or other vehicles in traffic situations. The incumbent's working conditions are typically moderately loud to very loud.
Supervision Exercised
Environmental Worker I & II

NOTE:

Statements included in this description are intended to be representative of the duties and responsibilities of this job and are not to be interpreted as being all inclusive. The employee may be assigned other duties that are not specifically included. This job may also require meetings outside of normal business hours or work on weekends and evenings. Required traveling by auto for training or job assessments.

IF YOU BELIEVE THAT YOU ARE QUALIFIED FOR THIS POSITION AND WOULD LIKE TO COMPLETE AN APPLICATION, BLANK APPLICATIONS ARE AVAILABLE FROM:

HUMAN RESOURCES DEPARTMENT
301 CHARLES W. MEEKS AVE.
TROY, AL 36081

Alabama State Employment Service/Career Center
1023 South Brundidge Street
Troy, Alabama 36081

The City of Troy is an Equal Opportunity Employer